

TEACHING GRANTS in FOLK & ETHNIC ARTS
MASTER CLASS/WORKSHOP GRANTS
INSTRUCTIONS

1. Before writing your application, please **contact Craig Miller of the Folk Arts Program staff** at 801-533-5760 or at cmiller@utah.gov to confirm that your project qualifies for this grant category and for answers to any questions that arise as you fill out the application.
2. **Fill out all four pages of the application completely.**
 - ◆ Please fill out your application spelling your entire name as it appears on your social security card or your organization's name as it appears on the IRS letter granting tax exemption. The Utah Arts Council cannot make payments unless the name and number match exactly.
 - ◆ The Utah Arts Council is now requiring Dun & Bradstreet numbers (DUNS) from all grantees in order to track economic activity in the arts. Go to <http://arts.utah.gov/funding/UtahArtsCouncil--DUNSNumber.html> to obtain a free number. Questions, call us!
3. In addition to your written application, all applicants must **submit samples of their art work**. Performers can submit audio CDs, cassettes or videos that are cued to the appropriate tracks or labeled with instructions for viewing. Craftspeople are encouraged to provide actual pieces of their art for review but may also submit photos, slides, a photo CD, or printed information. Work samples, other than art objects, should be submitted with the application by January 15. You can arrange to deliver art objects by calling 801-533-5760. Please indicate on your materials whether you wish to have them returned. If not, they will be accessioned into the Utah State Folklife Archives.
4. Successful applicants must **agree to a site visit** by the Folk Arts Program staff. The site visit involves documentation of the project through audio or video recordings and photography and the possible use of this documentation for educational purposes including use on the Utah Arts Council website or in print media.

Applications must be delivered or postmarked by January 15

Folk Arts Program / Utah Arts Council / 617 E South Temple / Salt Lake City, UT 84102

TEACHING GRANTS in FOLK & ETHNIC ARTS
MASTER CLASS/WORKSHOP GRANTS

Application Form – page 1

APPLICANT ORGANIZATION OR INDIVIDUAL:

(PRINT NAME)

Art form or skill you wish to teach _____

Are you requesting funds to support an ongoing class or rehearsal schedule? ____Yes ____No

Are you requesting funds to support a short-term workshop? ____Yes ____No

Art Form

1. Describe the traditional art form, occupational skill, or tradition you practice and want to teach. Tell something about the history of this traditional art in your community.
2. What cultural group (nationality, tribal group, heritage, occupation, etc.) developed this art form, and who practices it in Utah today?
3. Why is it important for this art form to be taught to more people?

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Community Setting

1. Describe how this art form plays a role in your local community. Are there public performances or presentations, is it a focal point for community gathering, or is the art form more personal and generally reserved for family or home use?

A. If public presentations are involved, do these presentations take place during specific times of year or on special days?

B. If the art form is more personal, what meaning does it have to you? How is it a part of your life? Do you use it on a daily basis or is it more significant during certain times of the year or for special occasions?

2. In addition to the students and class participants, who else in their family or community will ultimately benefit from the skills learned by the students?

3. Are there other community members involved in activities like yours, regionally and nationally? Are you in touch with them?

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Teaching Situation

1. Where will the classes/rehearsals/workshops be held?
2. Exactly how often or when do you plan to meet?
3. If you have already been working on this teaching/rehearsal schedule, how long have you been doing this? How many people have you taught over the years?
4. Please give a breakdown of the work plan. What repertoire or skills will be taught? What percentage of time will be devoted to teaching new skills compared to the amount of time set aside for practicing and refining technique?

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5. If public performance is not the goal of the class, explain how the participants will benefit from your regularly scheduled meetings. What aspects of culture, heritage and tradition will be presented and reinforced through practicing this art form?

6. If this is a short-term, intensive workshop, how did you decide to focus on this skill repertoire and this teacher?

Participating Teachers and Students

1. Who are the key people involved in organizing the teaching or leading group participation? What do they do? Are there administrators, artistic directors, rehearsal directors, teachers, assistant teachers? If children will be taught, are the parents involved—and if so, how?

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2. Please give a short background of the key people involved by answering the following questions. How did the master artists, teachers, rehearsal leaders become proficient in their skills and when did they begin learning the art form? Who were their master teachers? What is their past experience? How long have they taught, and what are their major accomplishments?

3. Describe who are the students and why are they interested in participating in the lessons and activities? What are their approximate ages, why are they interested in this art form, and how will proficiency in this art form influence their lives and their community?

4. What cultural aspects do the students and the master teachers share? (Examples: ethnic background, rural lifestyle, occupational group, family heritage, other)

Budget Request

Master and Apprentice should create a budget that reflects the needs of the proposed master class / workshop. The total budget request must not exceed **\$3,000**.

DESCRIPTION	COST
Master artist's fee: \$15 per hr. x total hours of instruction (100 hrs. maximum)	
Supplies, materials, costumes, tools, props, etc	
Facility Rental	
Mileage: Number of meetings x round trip mileage (50 miles +) x \$.35 = total travel. (Travel funds are for travel beyond a 25-mile radius.)	
Total Amount Requested	\$

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NAME OF ORGANIZATION (if applying on behalf of an organization)

NAME OF PERSON APPLYING _____

Phone: Day	Evening
Cell	E-mail

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	Master	Apprentice
Citizenship (check one)	<input type="checkbox"/> US <input type="checkbox"/> Resident Alien <input type="checkbox"/> Refugee	<input type="checkbox"/> US <input type="checkbox"/> Resident Alien <input type="checkbox"/> Refugee
Utah resident?	<input type="checkbox"/> Yes, number of years ____ <input type="checkbox"/> No	<input type="checkbox"/> Yes, number of years ____ <input type="checkbox"/> No
Ethnicity or tribal affiliation?		
Date and place of birth?		

(Note: Please cue tapes or indicate CD tracks you wish the panel to review).

Date _____ and _____
Signature of applicant Second Signature (if applying for organization)

For more information call (801) 533-5760 or email cmiller@utah.gov